

**CITY OF TAYLORSVILLE  
CITY COMMISSION  
REGULAR MEETING**

**October 7, 2014**

The City of Taylorsville City Commission held a Regular Meeting on Tuesday, October 7, 2014 at 5:00 p.m., at the City Hall Annex.

Present were:

Kathy Spears, Commissioner  
Jack Proctor, Commissioner  
Ellen Redmon, Commissioner  
Beverly Ingram, Commissioner

Staff present:

Steve Biven, City Clerk  
Randy McConnell, Comptroller  
Harold Compton, Public Works Director

Phil Crumpton, Police Chief  
Lisa Ware, Co Treasurer

Item #1

Commissioner Spears called the meeting to order at 5 p.m. and Chief Nation led the group in a recital of the Pledge of Allegiance.

Item #2 – *Consent Calendar*

**Motion was made by Commissioner Redmon and seconded by Commissioner Proctor to approve the Consent Calendar for September 2014.** This approved the minutes for the September 2nd Regular Meeting, the September 18th and September 19th Special Meetings. This also approves the Payment of the Bills for the General Fund for September 2014 and the Water and Sewer Fund for September 2014 as well as the Fire Report. **Motion carried with a vote of 4-0.**

Item #3- *Comments by the Mayor*

There were no comments by Mayor Pay. He was not present due to him attending the Kentucky League of Cities Conference in Louisville.

Item #4- *Report on Meetings Attended by Commission Members*

There were no other meetings attended by the commissioners.

Item #5 – ***Committee Reports***

a) Audit – Paul Maddox, Maddox & Associates

Mr. Maddox presented the financial statement audit report for year ending June 30, 2014 to the commission. He stated there were no difficulties or disagreements during the audit. He stated that the staff was available to them for assistance and documents were readily available. Everyone was very helpful. Mr. Maddox said that the accounting records were as good as any of the cities that he audits as far as the organization and analysis that the staff had done. It was his opinion that the financial statements were presented fairly in all material respects so that is an unmodified opinion. There were no weaknesses in internal controls. Commissioner Redmon stated she was very impressed with the way Mr. Maddox handled the audit. Clerk Biven said that the commission usually looks over the audit before making any decisions regarding it. He also commented that he was pleased to hear that our audit was as good as any that Mr. Maddox had seen. He stated that reflected very positively of our staff and on the team that Randy, Roxann and Lisa put together to provide that service to you all. He wants to recognize the staff for their excellence.

b) Engineering Projects (Sisler-Maggard Engineering, PLLC)

Mr. Sisler was not yet present at the meeting and was moved down on the agenda.

c) Main Street (Jo Woodward)

i) Mrs. Woodward first thanked the commission for supporting their request to name Beverly Ingram their interim Main Street Manager until the time that they can get through the 2014 certification process.

Mrs. Woodward said that the Progressive Dinner was very well attended. They sold around 170 tickets which included a carriage ride and pictures. They had lots of volunteers. Their next meeting will be October 9, 2014. They will be decorating Main Street for the Christmas holidays on Saturday, November 8<sup>th</sup>. The Christmas home tours will be Saturday, December 6<sup>th</sup>.

ii) **Motion was made by Commissioner Ingram and seconded by Commissioner Redmon to approve Mrs. King's hours for the month of September.** Motion carried with a vote of 4-0.

iii) Mr. Dale spoke regarding the contract for the Main Street Manager. He stated that the contract would be on a month to month basis for now. Clerk Biven said that he put the previous advertisement in the commissioner's packet pertaining to hiring a Main Street Manager. Commissioner Spears would like for the Main Street Committee to look over the ad and see if there were any changes they wanted to make before placing the ad in the paper.

d) Jim Williams – Drainage on Bank Street

Mr. Williams will be representing Taylorsville on Fiscal Court. He came as a concerned citizen regarding the drainage projects in the City of Taylorsville. He felt that there should be some sort of permitting process.



Clerk Biven stated that over OctoberFest weekend some of the Class Ds trimmed bushes on Back Alley. They, for a lack of a better word, butchered some of Ruth Ann Sweasy's bushes. She would like for the commission to address this issue. After some discussion, Ms. Sweasy stated she would like for them to be replaced. Clerk Biven asked her to get a couple of estimates for replacing them.

#### **Item #6- *Old Business***

There was a quarterly report in the commissioner's packet pertaining to the Taylorsville Drainage Project. Clerk Biven stated that DLZ was in town last week doing some survey work. The City has spoken with Esther White regarding some reimbursements. He said the city might want to look into getting some interim financing.

#### **Item #7 - *New Business***

a) Department Reports  
i) Financial Report - Randy McConnell, City Comptroller, stated that the city got an unqualified opinion on the audit which means it was a clean opinion. There are no internal control weaknesses, which is outstanding. He stated that Mr. Maddox did an outstanding job on the audit. They were very timely in getting the audit. Mr. McConnell thanked the entire staff for their diligence, accuracy and hard work. They did an outstanding job. He provided the commission with a Cash Analysis and the City is fully collateralized at all three banks.

#### **General Fund -Revenues**

Y-T-D Insurance Premium Revenue is \$44,579.  
Year to Date Occupational License Receipts are \$78,612.  
Year to Date Property Taxes net of Discounts are \$326.

#### **Expenses**

Y-T-D Street Repair and Maintenance Expenses is \$9,189.

**The Municipal Road Aid Fund Balance is currently \$136,884.**

#### **Water and Sewer Enterprise Fund - Revenues**

Year to Date Water Revenue of \$911,369 is \$11,369 over Budget.  
Year to Date Meter Set Revenue of \$44,100 is \$12,600 over Budget.  
Year to Date Sewer Revenue of \$85,012 is \$2,988 under Budget.  
Year to Date Sewer Impact Fees of 9,000 are equal to Budget.

#### **Expenses**

Louisville Water Expense of \$309,122 is \$27,874 over Budget due to increased flushing.  
Meter Repair Costs of \$21,214 are \$9,964 over Budget due to MXU replacements.



Mr. McConnell would like to have a quarterly financial meeting this month.

Commissioner Spears stated that the commission would also like to thank all the staff for their hard work especially during the audit.

ii) Public Safety – Phil Crumpton, Police Chief

Chief Crumpton stated that the schedule for September was in the commissioner's packets as well as the monthly activity report, the runs made for the month of September 2014 and the Overtime Report.

Chief Crumpton stated that he and Clerk Biven have been discussing the Alcohol Beverage Control issue and are planning a meeting next week with Lt. Jewell, who is going to be the coordinator.

Clerk Biven stated he has been updating Chief Crumpton on some security issues at city hall. They are possibly looking into installing some security cameras at the entrances and drive thru window and placing bullet proof glass at the front window. Commissioner Ingram expressed concerns over people coming back into the main part of the office. There are some things that could be done but it might involve construction.

Clerk Biven mentioned the Golf Cart issue. Mr. Dale attached part of the KRS to the Golf Cart Ordinance that addressed the permits and the stickers that needed to be displayed on the carts. The carts are also to be inspected by the County Sheriff.

Chief Crumpton stated that some of the officers are not getting a clothing allowance. He would like to recommend that all seasonal and part-time officers get a \$600 once a year clothing allowance. After some discussion a **Motion was made by Commissioner Proctor and seconded by Commissioner Redmon to accept Chief Crumpton's proposal for a uniform allowance for the part-time and seasonal officers with a modification that it be conducted as a reimbursement, Motion carried with a vote of 4-0.**

Chief Crumpton stated that there have been inquiries made from the community concerning Halloween on Main Street. He said he thought his role would be security and getting permits to close the road. Commissioner Spears stated she thought that the city carried this event under their insurance. After some discussion, the city is going to check and see if this event is under the city's policy. Commissioner Ingram is going to discuss with the Main Street committee about maybe being the contact for this event.

Clerk Biven mentioned that the Police Department has some revenue left over from the sale of the motorcycle and truck. He would like some direction on how the commission would like for that money to be spent. It is required to be spent on police matters. Chief Crumpton stated that the department has started a wish list of items they would like to purchase. He mentioned some of the items like digital recorders for investigations, body cameras, some computers items, etc. He is to bring the commission their wish list.



Chief Crumpton mentioned OctoberFest. He wanted to thank his guys for the hard work they put into this event.

**Item #5 – *Committee Reports (cont.)***

**b) Engineering Projects (Sisler-Maggard Engineering, PLLC)**

Kevin Sisler was present to update the commission on Maple Avenue. He stated they have been working on site and have set some stakes, but there is a dispute over the inside link. They will have a survey crew back to clarify the issue. The old plat for Maple cannot be found so they having to pull deeds. Mr. Sisler asked the commission what they wanted to do about parking. After some discussion, Mr. Sisler asked the commission to go over and take a look around and see what they would like to do regarding the parking. He is going to get some estimates for paving the parking spaces on both sides the street.

***The Commission recessed at this time.***

**Item #7 – *New Business (cont.)***

**iii) Utility – Harold Compton, Public Works Director**

Mr. Compton updated the commission on the cost of purchasing Flow Meters. He had two estimates, one was for a 2½ inch nozzle and the other one was a 4½ inch nozzle. The gauge that comes with the smaller one is up to 100 psi. To utilize these they would have to purchase both of them and the cost would be somewhere around \$1000. The 2½ inch gauge would tell you the pressure and flow per minutes. You would still need to do calculation on how many minutes that you flushed. On the larger gauge, you would refer to a chart and make a calculation.

Commissioner Proctor asked the commission what they were trying to accomplish.

Commissioner Redmon stated that it would allow the city to know exactly how much water we were losing from all the flushing. Mr. Compton said it would give them a more accurate number. He also explained that the city has a formal flushing schedule they must go by. The commission would like to see a price of every item Mr. Compton would like to purchase **Motion was made by Commissioner Redmon and seconded by Commissioner Proctor for Mr. Compton to order these two devices estimated at \$1,306 for both gauges, plus freight. Motion carried with a vote of 4-0.**

Commissioner Spears stated that Mr. Compton has changed out 75 MXUs since July 1<sup>st</sup>. The cost for a new MXU is \$135 and they are only using them for new meter sets. The replacement MXU cost is \$105.

The guideline for the Class D Felon program was in the packets. Clerk Biven is asking the commission to come up with a price limit for the one meal that they receive while working in the city. **Motion was made by Commissioner Redmon and seconded by Commissioner Spears to set the limit for Class D meals at \$7.00 or less. Motion carried with a vote of 4-0.**

Commissioner Ingram stated she did not feel they need to work the festivals. Chief Crumpton stated that in his personal opinion the carts added more responsibility to his officers. They did



help them greatly with picking up the barricades. They were very polite and helpful while they were working OctoberFest. They were of more value to the committee than they were to the police department.

Mr. Compton stated that as soon as they get caught up on meter sets, they would be heading to Kings Church Road.

Mr. Compton stated that the school is requesting a letter from the city stating that water and sewer are available in the area for the new school. Mr. Dale suggested that the school put in writing that they are requesting water and sewer and that it be contingent on them following certain guidelines. Mr. Compton is to contact Jim Oliver regarding a formal letter from the school requesting exactly what they need.

Mr. Compton asked the commission about sidewalks. He stated that the request for the sidewalk grant has to be in by November 15<sup>th</sup>.

Mr. Compton explained that Mill Hill Street is almost complete. There is still a little more asphalt that needs to be put down.

Mr. Compton stated that last year bulk salt was \$86 a ton. This year it could be at least \$150 a ton. The city has roughly two-thirds or less left from last year. Bagged salt has gone up from \$4.95 for a 50 pound bag to \$5.50 a bag. If it is purchased by the bag, the cost is \$220 a ton as opposed to \$150 a ton. **Motion was made by Commissioner Redmon and seconded by Commissioner Ingram to purchase 8 pallets of salt and to check prices on the bulk salt.** Motion carried with a vote of 4-0.

Clerk Biven stated that there was a need for street signs in Old South Plantation. Taylorsville Place which is off of Turnpike Avenue, is requesting a speed limit sign. **Motion was made by Commissioner Spears and seconded by Commissioner Redmon to purchase Slow Children at Play sign and a 15 mile per hour sign at the top of Mobile Drive at Turnpike Avenue.** Motion carried with a vote of 4-0.

#### b) General Government

Listening Devices for City Meetings – Lisa Ware, Co-Treasurer

Mrs. Ware presented the commission with five proposals pertaining to the listening devices for the city hall annex. **Motion was made by Commissioner Spears and seconded by Commissioner Ingram to table this issue until a later date.** Motion carried with a vote of 4-0.

#### c) Other New Business

i) Clerk Biven stated that the city has hired a new employee that has previous experience with a water district that used credit cards and on-line bill payments. Commissioner Spears is hoping by the end of the year to move forward with this issue.

ii) Commissioner Spears stated the November meeting falls on election day and needs to be moved to Thursday, November 6<sup>th</sup>, which would make it a special meeting. **Motion was made**



**by Commissioner Spears and seconded by Commissioner Redmon to meet with the fire district at 4:30 on Thursday, November 6<sup>th</sup> and to move the regular meeting which now becomes a special meeting to 5:00. Motion carried with a vote of 4-0.**

**Item #8– *Legal (City Attorney) John D. Dale***

a) Mr. Dale gave an update on the Mock Property. All of the property owners have been served the appropriate papers except for four. He is waiting for those to be served or returned. At this point, no one has filed any objections.

b) Mr. Dale gave the second reading of the Intent to Annex Ordinance for the new Highway 44 right-of-way westerly from Brashears Creek to the existing city limits where as the Commonwealth of Kentucky is upgrading and relocating a portion of Ky Highway 44 from Brashears Creek westerly said right-a-way having previously being annexed by the city. **Motion was made by Commissioner Proctor and seconded by Commissioner Ingram to adopt the Intent to Annex Ordinance for the new Highway 44 right-a-way. Motion carried with a vote of 4-0.**

c) Mr. Dale read the summary for Amending Ordinance #295 hereinafter referred to as the Nuisance Ordinance, declaring certain activities or conditions regarding real estate within the City of Taylorsville a public nuisance. This will stand as the first reading. No action was needed at this time.

d) Mr. Dale has prepared an amendment to Municipal Order 2010-1 that refers to the meeting procedures for the city commission. The amendment is that the Clerk shall call the roll and record each members vote separately on all matters voted on. **Motion was made by Commissioner Ingram and seconded by Commissioner Redmon to approve the municipal order change and authorizing Commissioner Spears, as mayor pro-tem, to sign the order. Motion carried with a vote of 4-0.**

Clerk Biven stated that Mr. Dale has been working on an Interlocal Agreement between the county, the city and the floodwall commission regarding the loan that the county got from KACO.

**Item #9 - Elected Officials' Comments**

There were no officials' comments at this time.

Clerk Biven informed the commission that he had received a call about the cat issue.

Clerk Biven also updated the commission about issues with Rumpke not wanting to pick up the garbage on Eastview Drive. There was some discussion pertaining to this issue.

Clerk Biven asked the commission for a motion to surplus the old copier in the annex. **Motion was made by Commissioner Spears and seconded by Commissioner Ingram to declare the old copier surplus so it can be sent to recycling. Motion carried with a vote of 4-0.**

Clerk Biven informed the commission that Mike Driscoll is going to stop selling water in bulk.

Clerk Biven also informed the commission that the Senior Citizens group is asking for donations so they may purchase new chairs.

***EXECUTIVE SESSION***

Item #10

Adjourn to Executive Session under provisions of KRS 61.810 (1) (b) Deliberations on the future acquisition of real property by a public agency (c) Discussions of proposed litigation against or on behalf of the public agency (f) Discussion or hearings which might lead to the appointment, discipline, or dismissal of an individual employee. **Motion was made by Commissioner Ingram and seconded by Commissioner Redmon to adjourn to executive session. Motion carried with a vote of 4-0.**

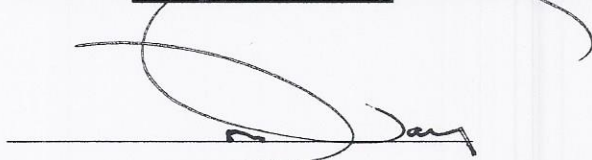
***RETURN TO OPEN SESSION***

Item #11

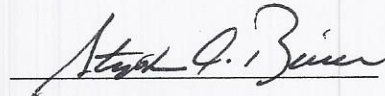
**Motion was made by Commissioner Ingram and seconded by Commissioner Proctor to return to Open Session. Motion carried with a vote of 4-0.**

***ADJOURN MEETING***

Item # 12- **Motion was made by Commissioner Ingram and seconded by Commissioner Redmon to adjourn meeting. Motion carried with a vote of 4-0.**

A handwritten signature in dark ink, appearing to read "Don Pay", written over a horizontal line.

Don Pay, Mayor

A handwritten signature in dark ink, appearing to read "Stephen A. Biven", written over a horizontal line.

Stephen A. Biven, City Clerk